I. CALL TO ORDER

- Staff Senate met at the 9/11 Tribute then met in the DSC 222 to start the official meeting. The meeting was called to order at approximately 10:25 a.m.

II. APPROVE MINUTES FROM PREVIOUS MEETING

- The minutes from the August meeting were approved.

II. STANDING COMMITTEE REPORTS

- New Staff Member Welcome (Christian Smith)
  - Sheila Forgione, Secretary – Educational Partnerships (part-time)

- Staff Development & Training Needs and Calendar Committee (Carol Faust)
  - No Report

- Staff Senate Social Committee (Helene Burnham, Joe Issa)
  - No report

- Gaston College Social Committee (Emily Dalton)
  - Students, faculty, and staff are invited to share lunch with Jimmy Wayne and learn about his journey since his days as a Gaston College student. This will be the first of an inaugural session of the Alumni Speakers’ Luncheon Series - “If I’d known then what I know now . . .” Lunch will be provided by Subway.
  - The 50th Anniversary Community Kick-off is September 26th. The night will start with BBQ on the Lawn from 5:30 p.m. until 7:00 p.m. in the Myers Center Breezeway. Following is a concert with performer Jimmy Wayne from 7:00 p.m. until 9:00 p.m. The event is open to the public and limited to the first 500 people.
The GC Social Committee has begun planning the Holiday Event on December 5th in the Myers Center Auditorium.

- **Altrusa Award (Missy Fox)**
  - No report

- **Staff Excellence Award (Josh Crisp, Harriet Dameron)**
  - Melanie Hoyle is working to complete her nomination packet. The packet is due by October 15, 2014.

- **Health Promotion Committee (Helene Burnham, Kent Spitler)**
  - No Report

- **Nomination Committee (Jenna Deal, Johnny Wong)**
  - No Report

### III. SPECIAL & AD HOC COMMITTEE REPORTS

- **Executive Council Update**

  **August 26 Executive Council Meeting**

  - Dr. McElhoe is part of a system-wide committee establishing guidelines for college credit for military training per new state law passed this year (SB 761).

  - Dr. Husain reported that enrollment for fall was down 6% as of today compared to the same day last year.

  - There will be a cross functional effort on campus (Institutional Research, Student Affairs, and Technology Services) to review the accuracy of data reported for performance measures, based on information obtained at a regional meeting on Performance Measures improvement. The goal is to ensure accurate data is reported on the same basis for all colleges.

  - Dr. Husain reported on the new Access and retention scholarships that were awarded to 185 students this fall. The focus of the awards was students making good progress toward completion who have lost other forms of financial aid, where cost was a barrier to continuing their education.

  - Dr. Dellinger provided an update on Achieving the Dream. The next visit by our coaches is Oct. 27 and 28 to assess progress toward our goals.

  - Gaston College will host an Aligh4NCWorks symposium on Sept 24 and 25. These symposiums are being held at various locations around the state to share best practices in collaborative workforce development among regional partners.
There is an Accessibility Symposium entitled Solving the Puzzle of Online Accessibility being held at Surry Community College Sept. 11 and 12. Gaston College will be represented by Karen Duncan, Kim Gelsinger, Julia Oesterle and Karen Williams.

Reminder of the upcoming 50th anniversary community celebration and the Jimmy Wayne concert on Friday, Sept. 26.

- **President’s Cabinet Meeting Update**
  - No Report

- **Board of Trustees Meeting**
  - Dr. Skinner was formally recognized by the Board for her 20 years of service at Gaston College.
  - Dean Woodson informed the Board about a scholarship for our students as part of the SPARC3 initiative.
  - Dr. Skinner gave a report on performance measures and also discussed the upcoming 50th Anniversary activities.
  - The SGA President reported on the Leadership Conference they attended.
  - The Strategic Enrollment Plan was also discussed for the 2014-2015 academic year.
  - The Board of Trustees voted to outsource the Dallas Campus cafeteria food service to Bryan Greene, owner of the Shelby Café and the Lincoln Café. Mr. Greene plans to open as quickly as possible.
  - The State Budget was discussed. The State Budget for the 2014-2015 fiscal year resulted in approximately a one million dollar budget reduction to Gaston College.

- **Student Success Initiative (AtD)**
  - Jenna Deal will serve as the Staff Senate representative for the Student Success Initiative Team.

**VI. GOALS UPDATE**

- **Customer Service (Helene Burnham, Harriet Dameron, Debra Hisom)**
  - There were a record breaking number of nominations received for the Customer Service Recognition Program. Eighty-eight nominations were received in the month of August.

- **Virtual Open House/Tour (Jenna Deal, Travis Hogue)**
  - Jenna and Travis are meeting with Technology Services on September 15th to discuss the possibilities and methods of producing a Virtual Open House for faculty and staff.

- **Staff/Student Relations (Jenell Barnett, Jenna Deal, Travis Hogue, Christian Smith)**
  - No Report
Faculty/Staff Relations (Josh Crisp, Jenna Deal, Christian Smith)
  o The Staff Senate Executive Committee plans to have a joint meeting with the Faculty Senate Executive Committee to discuss a joint Faculty/Staff Senate Meeting.

Staff Senate/50th Anniversary Celebrations (Josh Crisp, Helene Burnham, Emily Dalton)
  o If any senators are available to volunteer during the 50th Anniversary Community Kick-off on September 26th, please contact Emily Dalton.

VI. OLD BUSINESS

• The Senate voted to move forward with ordering the black polo shirts with the Gaston College logo in teal embroidery for Staff Senators. It was decided to only order enough shirts for the Senators currently in office and order additional shirts as new Senators are elected. Jenna will move forward with the purchase, which is approximated to cost $420.00.

VI. NEW BUSINESS

• The Staff Senate Executive Committee suggested hosting the annual General Staff meeting on April 8th or April 9th, during the faculty/student break. Senators were asked to check their schedules for conflicts during this time. The Staff Senate Social Committee has been asked to plan this event.

• A Staff member requested the Senate look into the possibilities of new employees receiving their parking pass, employee identification card, and access to campus technology (email, Datatel, etc.), during their first initial meeting with Human Resources. It was suggested that this process could be included in the Employee Mentoring program or the New Hire Orientation adopted by the Professional Development Taskforce. Carol Faust agreed to present the suggested process to the Professional Development Taskforce and will report back to Staff Senate.

VII. ANNOUNCEMENTS

a. Alumni Speakers’ Series – Lunch with Jimmy Wayne – September 26th from 11:30 p.m. until 1:30 p.m. – MC Auditorium
b. 50th Anniversary Community Kick-off – September 26th starting at 5:00 p.m.
c. Next Meeting – October 9th at 10:00 a.m. – MC Boardroom

VIII. ADJOURNMENT

• The meeting was adjourned at approximately 10:55 a.m.