MINUTES OF THE MEETING
STAFF SENATE
Friday, November 4, 2011
Kimbell Campus, Room # KCC 203
Gaston College | Dallas, NC
Prepared by: Melanie Hoyle

Members Present: Doug Bradley, Harriet Dameron, Dr. Linda Greer, Jeannie Horton, Melanie Hoyle, Dr. Karen Less, Leah Mackey, Conrad Martin, and Christian Smith

Members Absent: Renee Adams, Sherry Carpenter, Joyce Crumpton, Ben Dungan, Adele Earls, Stephanie Lutz, Jody Mosteller

Others Present: Dr. Joe Keith

I. CALL TO ORDER

- The meeting was called to order at 10:01 a.m.

II. REVIEW/APPROVE MINUTES FROM PREVIOUS MEETING

- The October minutes were approved as written.

III. STANDING COMMITTEE REPORTS

- New Staff Member Welcome
  - Harriet Dameron reported that there was one new staff member hired since our last meeting. The new hire will receive a free cone from Dairy Queen.

- Calendar Committee
  - No report

- Staff Senate Social Committee
  - No report

- Gaston College Social Committee
  - No report

- Mini-Grant
  - Dr. Less reported no activity on this committee at this time
• **Altrusa Award**
  - No report.

• **Staff Excellence Award**
  - Debbie Sigmon’s nomination was mailed off to Raleigh. They are currently waiting to hear the results.

• **Staff Development**
  - Staff members had positive feedback on the presentation for Staff Development Day.

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**IV. SPECIAL & AD HOC COMMITTEE REPORTS**

• **Executive Council Update**
  - Marketing Plan/Process Review - Magnolia Marketing was contracted to review our marketing materials and processes and provide recommendations to Executive Council for improvements.
  - Health Promotions Week/Health Risk Assessment - Dr. Sharon Starr made a presentation to the Council regarding Total Wellness Week (November 7-11) and the opportunity for faculty/staff to participate in a personal Health Risk Assessment. The Council raised questions about privacy of the information received, and was assured that it would be kept confidential. Only aggregate data would be shared with the College so information and programs could be developed and offered to employees to promote healthy lifestyles.
  - Developmental Math Redesign - The College will pilot the Developmental Math Redesign program during spring 2012. Several issues relating to testing, financial aid, grading, class set-up, and delivery mode were raised. Dr. Skinner established an ad hoc committee to address these concerns and make recommendations.

• **President’s Cabinet Meeting Update**
  - There was a presentation from McLaughlin Young Group on a new Employee Assistance Program
  - VP’s and Administration areas gave program updates

• **Board of Trustees Meeting**
  - Next meeting November 14, 2011
V. UNFINISHED BUSINESS

- Veteran’s Day Celebration with Faculty Senate Update
  - Presentations will be given on all 3 campuses starting at 11am.
- New Ideas on Raising Awareness of Staff Senate
  - Continue participating in events
  - Have a picture taken of the Staff Senate committee so everyone will know who’s on the committee
- Proposal to Executive Council for New Summer Hours (36 hours)
  - A committee was formed to work on a proposal for the February Staff Senate meeting. The committee members are: Jeannie Horton, Harriet Dameron, Leah Mackey, Melanie Hoyle
- Proposal to Executive Council for Naming the Grassy Area
  - The grassy area has been unofficially named “The South Quad”.

VI. NEW BUSINESS

VII. ANNOUNCEMENTS

VIII. ADJOURNMENT

- The meeting was adjourned at 10:44 a.m.