MINUTES OF THE MEETING

STAFF SENATE
Friday, February 10, 2012
Morris Library, Room # ML 226
Gaston College | Dallas, NC
Prepared by: Melanie Hoyle

Members Present: Joyce Crumpton, Harriet Dameron, Ben Dungan, Adele Earls, Jeannie Horton, Melanie Hoyle, Dr. Karen Less, Stephanie Lutz, Conrad Martin, and Christian Smith

Members Absent: Renee Adams, Doug Bradley, Sherry Carpenter, Dr. Linda Greer, Leah Mackey, Jody Mosteller

Others Present: Calvin Craig

I. CALL TO ORDER

- The meeting was called to order at 10:04 a.m.

II. REVIEW/APPROVE MINUTES FROM PREVIOUS MEETING

- The January minutes were approved as written.

III. STANDING COMMITTEE REPORTS

- New Staff Member Welcome
  o The college has hired one new staff member - Debra Paysour in Purchasing.

- Calendar Committee
  o No report

- Staff Senate Social Committee
  o No report

- Gaston College Social Committee
  o The social committee is continuing to work on the Gaston College Employee Appreciation luncheon coming up April 20, 2012. They have decided the catering will be provided by Sports Page.

- Mini-Grant
  o No meeting yet.
• **Altrusa Award**
  o No report.

• **Staff Excellence Award**
  o The first email announcement was sent out to the campus regarding this year’s Staff Excellence award on February 6. The deadline for nominations to be turned in to VP’s will be March 14, 2012.

• **Staff Development**
  o No report

• **Health Promotion Committee**
  o This committee is currently promoting “20 Days to a Better You”. Employees work out in the gym 20 times between January and April and get a prize.
  o Friday, February 17 at 12:00 pm there will be a presentation on Cardiac Health in the David Belk Cannon building.

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### IV. SPECIAL & AD HOC COMMITTEE REPORTS

• **Executive Council Update**

  Executive Council heard a presentation from Adele Earls on changes to the Staff Senate Constitution. The council made one change and then approved all changes to the constitution.

• **President’s Cabinet Meeting Update**

  No Meeting until the end of February

• **Board of Trustees Meeting**

  No Report – Board at their annual retreat

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### V. UNFINISHED BUSINESS

• **Staff Senate Picture**
  o Picture was taken by Calvin Craig.

• **Proposal to Executive Council for New Summer Hours**
  o No Report
Staff Senate Constitution Revision/Updates
  - Staff Senate approved changes made by the Executive council.
  - If time will allow, changes to the constitution will be reviewed at the General Staff meeting on February 29. After the review staff will have an opportunity to vote on the changes in the coming days through Survey Monkey.

Planning of General Staff Meeting
  - General Staff meeting will be held February 29 at 10:00 am. Refreshments will be cookies and hot chocolate. It was decided that a good location would be the cafeteria since it is a central location for everyone. We plan to have brief updates on the following: How the Tobacco Free campus is going, review of changes to the Staff Senate Constitution. Staff will have the opportunity to email questions before the meeting that they have and those questions will be addressed at the meeting. There will also be door prizes given out.

VI. NEW BUSINESS

- Jody Mosteller – Altered Schedule
  - Jody works at Kimbrell campus and can’t get away from her job on Fridays to attend Staff Senate meeting. She would like to stay on Staff Senate and continue to represent us on the other committees that she is on. Hopefully in June when we pick a new meeting time it will fit into her schedule and she will be able to attend Staff Senate meetings again.

VII. ANNOUNCEMENTS

- Employee Appreciation Luncheon – April 20, 2012
- Run for the Money – April 21, 2012

VIII. ADJOURNMENT

The meeting was adjourned at 10:52 a.m.