MINUTES OF THE MEETING
STAFF SENATE
Thursday, May 9, 2013
Lincoln Campus, LC 308
Prepared by: Adele Earls

Members Present: Dr. Linda Greer, Stephanie Lutz, Joyce Crumpton, Josh Crisp, Adele Earls

Members Absent: Nichole Malloy, Melanie Hoyle, Doug Bradley, Sherry Carpenter, Harriet Dameron, Ben Dungan, Jeannie Horton, Gary Johnson, Dr. Karen Less, Christian Smith, Beverly Murphy

I. CALL TO ORDER

   • The meeting was called to order at 10:00 a.m.

II. REVIEW/APPROVE MINUTES FROM PREVIOUS MEETING

   • The April minutes were unable to be approved because we did not have quorum. Will approve both April and May minutes at the June meeting.

III. STANDING COMMITTEE REPORTS

   • New Staff Member Welcome
     o No report
   
   • Calendar Committee
     o No report
   
   • Staff Senate Social Committee
     o No report
   
   • Gaston College Social Committee
     o No report
   
   • Mini-Grant
     o No report
   
   • Altrusa Award
     o No report
   
   • Staff Excellence Award
     o No report
   
   • Staff Development and Training Needs
     o No report
• Health Promotions Committee
  o The health fair was held on May 2nd with an excellent turnout.
  o There are books in the library that were awarded from our receipt of the Healthy Heart recognition program. Dr. Starr will be sending out a detailed list.
  o There will be a series of sessions throughout the summer and fall to help staff and faculty interested in learning more about walking and running as part of the Gaston Cup series.
  o Dr. Sharon Starr is leaving Gaston College. The new chair of the Health Promotions committee is Jacob Surratt.

• Nomination Committee
  o An email will be sent out shortly asking for nominations per Doug Bradley and Ben Dungan.
  o Survey Monkey will be used to send out a vote to the staff on campus.
  o Encourage those who are running for Senate to first clear the nomination with their direct supervisor.

• Marketing Committee
  o No Report

IV. SPECIAL & AD HOC COMMITTEE REPORTS

• Executive Council Update
  o The major focus has been on planning for and preparing the 2013-2014 college budget.

• President’s Cabinet Meeting Update
  o No report. Next meeting is May 9, 2013.

• Board of Trustees Meeting
  o No report. Next meeting is May 13, 2013.

• Achieving the Dream
  o The results of the focus groups are being analyzed. It appears that much emphasis will revolve around revamping orientation and advising to make the process more seamless for a student from the time he applies to Gaston until he is ready to graduate. A full report of focus group results is being generated.

• VP Update
  o Joyce continues to check on the budget for updates. She will contact Shelly Allman to ensure that all debits come out.
  o Joyce wishes to continue the work done this year with a strong Senate for 2013-2104. If there are some current Senators wishing to serve on Executive Board as Vice President/President-Elect and Secretary, she encourages them to consider it and feel free to ask any questions.
V. UNFINISHED BUSINESS

A. Goals and Objectives Update
   1. Customer Service Campaign
      • An email was sent out to the campus announcing the program and its official launch.
      • We are working with facilities to designate several spots around campus where we can affix the sign for our winner. We want to be cautionary in not having the stand blow over and potentially hurt our winner’s car.

   2. New Staff Mentoring Program
      • No report

B. One Meeting Location for Staff Senate
   • With the exception of the Lincoln and Kimbrell campus meetings, discuss regarding one continuous location for the Dallas Campus meetings was well received. Joyce made note to discuss with her incoming Executive Board.

VI. NEW BUSINESS

A. 36 Hour Work Week
   • Thank you once again to the Executive Council and Dr. Skinner for approving the summer work schedule of 36 hours. The staff continues to feel appreciated by this gesture.

B. Summer Gym Hours
   • Summer gym hours will be sent out by Jacob Surratt. They are Monday – Thursday from 12:00 – 1:30 pm and 4:00 – 7:00 pm. The gap in coverage is to accommodate curriculum classes.

C. Last Staff Senate Meeting in June
   • Encouraging full attendance at this meeting as it is the last of the year and we have many senators transitioning. Adele will send follow up email.

VI. ANNOUNCEMENTS

A. Summer schedule begins May 13, 2013
B. Spring Graduation is May 14, 2013
C. Next and Last Staff Senate meeting for 2012-2013 year – June 13, 2013 (ML 226)

VII. ADJOURNMENT

• The meeting was adjourned at 10:42 am