MINUTES OF THE MEETING  
STAFF SENATE  
Thursday, July 18, 2013  
Dallas Campus, Dalpiaz, Room 222  
Prepared by: Christian Smith

Members Present: Doug Bradley, Helene Burnham, Calvin Craig, Josh Crisp, Joyce Crumpton, Emily Dalton, Harriet Dameron, Jenna Deal, Carol Faust, Melissa Fox, Dr. Linda Greer, Jeannie Horton, Christian Smith

Members Absent: Gary Johnson, Nichole Malloy

Visitors Present: Cynthia McCroy

I. CALL TO ORDER

- The meeting was called to order at 10:05 a.m.
- Joyce welcomed everyone to the first meeting of the 2013-2014 year. Joyce thanked everyone for accepting a senator role in Staff Senate.

II. REVIEW/APPROVE MINUTES FROM PREVIOUS MEETING

- The June minutes were approved as written with three corrections.

III. STANDING COMMITTEE REPORTS

The following Senators volunteered for the Standing Committees listed below:

- New Staff Member Welcome
  - Christian Smith
  - No new hires reported

- Calendar Committee
  - Carol Faust

- Staff Senate Social Committee
  - Helene Burnham, Joe Issa
• Gaston College Social Committee
  o Emily Dalton

• Mini-Grant
  o Calvin Craig

• Altrusa Award
  o Missy Fox

• Staff Excellence Award
  o Josh Crisp, Harriet Dameron

• Staff Development and Training Needs
  o Doug Bradley, Carol Faust, Jeannie Horton, Gary Johnson

• Health Promotion Committee
  o Helene Burnham

• Nomination Committee
  o Doug Bradley, Nichole Malloy

• Marketing Committee
  o Josh Crisp, Joyce Crumpton, Christian Smith

V. SPECIAL & AD HOC COMMITTEE REPORTS

• Executive Council Update

  Gaston College Strategic Plan Update

  The Armistead Group was selected to lead the College through our strategic planning process, with Julia Allen serving as the Project Manager. Dr. Pendleton Armistead, President of The Armistead Group, attended Executive Council 7/16/2013 to provide an overview of the process and solicit feedback from the Executive Council regarding existing data sources and to get their feedback regarding business/community leaders who should be included in the process. Faculty, staff, students, alumni, board members, and business/community leaders will provide input through a summit, forums, surveys, and one-on-one interviews.
Executive Council Liaison

Effective January 2014, Ms. Cynthia McCrory, Vice President for Finance, Operations, and Facilities, will assume the role as Executive Council Liaison to Staff Senate. To facilitate a smooth transition, Ms. McCrory will attend Staff Senate meetings with Dr. Greer starting with the July 18, 2013 meeting.

State Budget Update

Ms. McCrory and Mr. Cole provided a state budget update. Operational budgets for 2013-14 will be based on spending history during the 2012-13 FY. Due to a substantial budget shortfall, we will continue looking for cost savings and efficiencies.

Social Committee Update

MaryEllen Dillon will continue to serve as Chair of the Social Committee. Membership on the committee was reviewed and confirmed. Due to Ben Dungan’s rotating off Staff Senate, a new representative would need to be appointed from the Senate to serve on this Committee.

- President’s Cabinet Meeting Update

No report

- Board of Trustees Meeting

Two of our Board Members were recognized for their service. Dewey Dellinger gave a report on Achieving the Dream progress.

Dr. Skinner’s report to the Board:

1. WSGE Spring Fund Drive was the highest amount raised in the nine years that drives have been held.
2. Gaston College met and/or exceeded the baseline for all of the performance measures included in the Performance Report Data and Measures. Dr. Skinner congratulated our faculty and staff for their hard work.
3. Discussion of partnership with either Belmont Abbey or the Gaston County Schools for professional development is ongoing.
4. An aggressive advertising campaign has been implemented to increase enrollment for the fall 2013 semester. Redesign of our website will begin soon.
5. Gaston College has been designated as a healthy workplace by the Start with Your Heart grant program.

- Achieving the Dream

No report
VI. UNFINISHED BUSINESS

- Unfinished Goals and Objectives Update

The remaining goals from the 2012-2013 fiscal year will continue as the goals and objectives for the 2013-2014 fiscal year. Senators agreed to achieve these goals by volunteering for one of the goal and objective sub-committees as listed below:

1. New Staff Mentoring Program
   - Josh Crisp, Harriet Dameron, Christian Smith
2. Open House for Faculty/Staff
   - Doug Bradley, Joyce Crumpton, Emily Dalton, Jenna Deal, Jeannie Horton (Chair)
3. Centralized Training Calendar
   - Jenna Deal, Carol Faust, Christian Smith
4. Faculty/Staff Relations
   - Collaborate with Faculty Senate through a group effort

- Finished Goals and Objectives Update

The Customer Service Campaign has been deployed online via GCNet. The Customer Service Campaign was introduced as one of the five goals developed in the 2012-2013 fiscal year and is designed to recognize excellent customer service. The kickoff for the new Customer Service Campaign will be launched during the Welcome Back Drop-in on August 16, 2013.

VII. NEW BUSINESS

- Constitution

All Senators received a copy of the constitution and were encouraged everyone to familiarize themselves with the constitution with a strong importance on attendance. Senators are welcomed to introduce ideas and suggestions they have or that they may hear from their peers.

- Staff Senate Shirts and Portfolios

Senators were informed of the availability of Staff Senate portfolios/binders and Staff Senate polo shirts.
• Name Tags

Christian will order name tags for the new Senators.

VIII. ANNOUNCEMENTS

• Staff Senate Meeting – August 8, 2013 at 10:00 a.m. in DBC 180

VIII. ADJOURNMENT

The meeting was adjourned at 10:55 a.m.