

MINUTES OF THE MEETING
STAFF SENATE
Thursday, August 8, 2013
Dallas Campus, David Belk Cannon, Room 180
Prepared by: Christian Smith

Members Present: Joyce Crumpton, Emily Dalton, Harriet Dameron, Jenna Deal, Misty Fox, Dr. Linda Greer, Christian Smith

Members Absent: Doug Bradley, Helene Burnham, Calvin Craig, Josh Crisp, Carol Faust, Jeannie Horton, Gary Johnson, Nichole Malloy

Visitors Present: Cynthia McCroy

I. CALL TO ORDER

- The meeting was called to order at 10:05 a.m.

II. REVIEW/APPROVE MINUTES FROM PREVIOUS MEETING

- The July minutes were not approved because there was not a quorum. The approval of the July minutes will be deferred to the September meeting.

III. STANDING COMMITTEE REPORTS

The following Senators volunteered for the Standing Committees listed below:

- **New Staff Member Welcome**
 - No new hires reported
- **Calendar Committee**
 - No report
- **Staff Senate Social Committee**
 - Joe reported that he and Helene are thinking of entertaining ideas for the General Staff Meeting. Cynthia McCroy recommended using a 100-slide slideshow that Emily Dalton created.

- **Gaston College Social Committee**

- The Welcome Back Luncheon is on Friday, August 16, 2013. Joyce reported that the Customer Service banner will be displayed during this event to promote and encourage nominations.

- **Mini-Grant**

- No report

- **Altrusa Award**

- No report

- **Staff Excellence Award**

- Dr. Greer mentioned that the College plans to send the winners of the Staff Excellence Award, Teaching Excellence Award, and Altrusa Award to the regional banquet.

- **Staff Development and Training Needs**

- No report

- **Health Promotion Committee**

- Joyce announced that the brochures for the Customer Service Recognition campaign will be inserted into bags and passed out during Total Wellness Week.

- **Nomination Committee**

- No report

- **Marketing Committee**

- Joyce reported that she has submitted a list of the 2013-2014 Staff Senators and a picture of the August winner for the Customer Service Recognition campaign to Inside Gaston.

V. SPECIAL & AD HOC COMMITTEE REPORTS

- **Executive Council Update**

Gaston County Budget Overview

The Gaston County budget will remain the same as compared to last year, except for an additional \$170,000 to fund the operations and maintenance costs for the Kimbrell Campus.

State Budget Overview

The College's overall 2013-14 state budget decreased by \$1.85 million versus 2012-13. This decrease is principally due to declining enrollment and a change in the state funding formula from a 3 to 2 year average FTE model. Although this decrease is significant, we anticipated it and continue to work diligently to absorb the loss without affecting programs, operations, or staffing.

Capital Expenses

The College was funded \$453,000 to cover capital priorities to maintain the operation of the College. The priority list was budgeted as follows: Heating and Air, \$65,000; OSHA improvements, \$25,000; ADA Compliant in the Craig Building, \$125,000; roof replacement in CET, \$100,000; Kimbrell Campus sewer repair, \$25,000; Campus Police relocation and renovation, \$25,000; energy conservation, \$25,000; and maintenance reserve, \$25,000.

- **President's Cabinet Meeting Update**

No report

- **Board of Trustees Meeting**

No report

- **Achieving the Dream**

No report

VI. GOALS UPDATE

- New Staff Mentoring Program
 - No report
- Open House for Faculty/Staff
 - No report
- Centralized Training Calendar
 - No report
- Faculty/Staff Relations
 - No report

VII. NEW BUSINESS

- **T-Shirts**

To help promote Staff Senate, Joyce has requested that the Senators to wear their Staff Senate shirts on days that we meet and on days that the College has special events, for example, the Welcome Back Luncheon. Dr. Greer suggested sending out reminders to Senators the day before events and meetings.

- **Customer Service Campaign**

The Campaign has officially launched and a winner for August has been selected. Jenna Deal was selected as the August winner. The winner gets a sign recognizing their accomplishment that is placed at a designated parking. The sign will be displayed from the 5th of the month to the 5th of the next month. Harriet will promote the campaign during the Faculty/Staff Meeting in September. Dr. Greer recommended having Jenna speak briefly during the Faculty/Staff Meeting on how wonderful it felt to be recognized.

Joyce mentioned having Jenna Deal and Conrad Martin present a slideshow on customer service during the General Staff Meeting.

VIII. ANNOUNCEMENTS

- Welcome Back Lunch is August 16, 2013 in RCB 126
- Beach Rhythm & Blues Festival is August 24, 2013
- General Staff Meeting is September 25, 2013

VIII. ADJOURNMENT

The meeting was adjourned at 10:45 a.m.