I. CALL TO ORDER

- The meeting was called to order at approximately 10:05 a.m.

II. APPROVE MINUTES FROM PREVIOUS MEETING

- The minutes from the April meeting were approved.

II. STANDING COMMITTEE REPORTS

- New Staff Member Welcome (Christian Smith)
  - Chris Loyd, E-Learning Coordinator, BioNetwork Learning Solutions Center
  - Sarah Evans, Membership Coordinator, WSGE Radio
  - Debbie Van Scyoc, Secretary (Welcome Center), Student Affairs

- Staff Development & Training Needs and Calendar Committee (Carol Faust)
  - The 2015-2016 Academic Calendar has been posted online. The registration dates are being added to the 2016-2017 and 2017-2018 calendars. After all the dates are added in the drafts will be sent out for review and once approved, the calendars will be posted.
  - Professional Development Taskforce will launch the Learning Management System (LMS) for Full-Time Staff this summer. Faculty, Adjunct Faculty, and Part-Time will be added to the LMS at the beginning of the Fall semester. The Active Directory Username and Password that employees use to access their computers and emails will be used to access the Learning Management System.
  - The first Professional Development Day will be held on February 11, 2016.

- Staff Senate Social Committee (Helene Burnham, Joe Issa)
  - No Report
• Gaston College Social Committee (Emily Dalton)
  o The Gaston College Social Committee welcomes feedback in regards to the Annual Employee Appreciation Luncheon held on April 24th.
  o The Social Committee will begin planning Convocation for Fall.

• Altrusa Award (Missy Fox)
  o The nominees for the 2014-2015 Altrusa Award were Barbara Adams, Larry Hardin, and Eileen Yantz.
  o The Altrusa Awarded was presented to Barbara Adams, Administrative Assistant for the Vice President of Student Affairs.

• Staff Excellence Award (Josh Crisp, Harriet Dameron)
  o This year’s nominees were Ann Davis, Paula Day, and Sherry Lingafelt.
  o The recipient for the 2014-2015 Staff Excellence Award was Ann Davis, Assistant/Coordinator for Regional Emergency Services Training Center.

• Health Promotion Committee (Helene Burnham, Kent Spitler)
  o No Report

• Nomination Committee (Jenna Deal, Johnny Wong)
  o Nominations are welcomed and will be accepted through the end of May.
  o Voting for new Senators will take place at the first of June.
  o The newly elected Senators for the 2015-2016 academic year will be extended an invitation to attend the last Staff Senate meeting of the 2014-2015 academic year.

III. SPECIAL & AD HOC COMMITTEE REPORTS

• Executive Council Update
  o No Report

• President’s Cabinet Meeting Update
  o Todd Baney and Staff facilitated a Safety Information Session during the President’s Cabinet Meeting. This past year, there will practice Fire Drills and in the upcoming years, there may be some Lockdown Drills implemented.

• Board of Trustees Meeting
  o The Board of Trustees approved the suggested amendments to the Staff Senate Constitution and Bylaws.

• Student Success Initiative (AtD)
  o No Report
VI. GOALS UPDATE
- Customer Service (Helene Burnham, Harriet Dameron, Debra Hissom)
  - There were 87 nominations submitted in April for the Customer Service Recognition program. Carol Faust, Administrative Assistant-Dean of Continuing Education and Public Safety, Dallas Campus for April.

- Virtual Open House/Tour (Jenna Deal, Travis Hogue)
  - No Report

- Staff/Student Relations (Jenell Barnett, Jenna Deal, Travis Hogue, Christian Smith)
  - Gaston College’s 2015 Commencement Ceremony will take place at 4:00 p.m. on Friday, May 15th at the Bonjangles Coliseum.
  - For the first time ever, the Graduation Ceremony will be live streamed for those who wish to attend the ceremony, but cannot.

- Faculty/Staff Relations (Josh Crisp, Jenna Deal, Christian Smith)
  - No Report

- Staff Senate/50th Anniversary Celebrations (Josh Crisp, Helene Burnham, Emily Dalton)
  - Josh thanked everyone for their support and for volunteering their time to support the College’s 50th Anniversary Celebrations.

VIII. NEW BUSINESS
- The amendments to the Constitution and Bylaws were approved by the Board of Trustees.
- A fellow Gaston College Employee brought up a concern about crosswalks. The employee was concerned that the College was not in compliance with the State Safety Standards. The Senate will follow up with this concern, if Staff Senate is the not correct avenue, the concern will be forwarded to Human Resources.

IX. ANNOUNCEMENTS
- Faculty/Student Break – May 18th through May 21st
- Graduation – May 15th at Bojangles Arena – 4:00 p.m.
- Summer Flex Begins – May 18th
- College Closed – May 25th – Memorial Day
- First Day of Summer Classes May 26th
- Last Meeting of the 2014-2015 Academic Year – June 11th at 10:00 a.m. – Dallas Campus – MC Boardroom

X. ADJOURNMENT
- The meeting was adjourned at approximately 10:35 a.m. Senators were invited for a tour of the Textile and Technology Center lead by Johnny Wong.