MINUTES OF THE MEETING
STAFF SENATE
Thursday, August 13, 2009
Morris Library, 226
Gaston College | Dallas, NC
Prepared by: Ben Dungan

Members Present: Dr. Karen Less, Dr. Joe Keith, Vickie Hoke, Harriet Dameron, Doug Bradley,
Diane Ward, Jody Mosteller, Ben Dungan

Members Absent: Kim Watson, Teresa Griffin, Kim Beam, David Sparrow, Gwen Danner, Melanie
Hoyle, Sherry Carpenter

Others Present: Dr. Linda Greer (Ex-officio)

I. CALL TO ORDER

Review/Approve Minutes from June Meeting

- Dr. Karen Less called the meeting to order at 2:00 p.m. The July minutes were unanimously
  approved with no changes.

II. OLD BUSINESS

Committee Sign-up

- Dr. Less ran down a list of all the potential committees that Senators can serve on. Those who
  were present chose to serve on the committees that had vacancies:
  o Mini-Grant - Diane Ward
  o Calendar - Melanie Hoyle
  o Altrusa - Jody Mosteller (need one more)
  o Social (internal) - Vickie Hoke & Harriet Dameron
  o Nomination - Ben Dungan & Doug Bradley
  o Staff Development - Dr. Joe Keith (need one more)
  o Staff Excellence - Diane Ward & Dr. Karen Less

Constitution/Bylaws Report

- Dr. Less went over the proposed changes to the constitution.
Dr. Keith inquired as to how we would ensure a Lincoln and East campus representative would remain on Staff Senate. Dr. Less indicated that the Nomination Committee would make sure all campuses were represented.

There was discussion on the inclusion of senators sending a proxy/substitute to the meetings when they can’t make it. The group felt it was a good idea to include in the constitution.

Dr. Keith raised a concern regarding the continuity of officer terms and elections. Dr. Less indicated that the Staff Senate Officers would look at this and bring it back for review at the next meeting.

Ideas/Activities for New Fiscal Year

- Dr. Less read off a list of ideas/activities that Kim Watson compiled from other senators. She indicated that this list would be emailed out before the next meeting and we would prioritize them in the next meeting.

III. NEW BUSINESS

October Meeting

- Staff Development Day or General Staff Meeting
  - Discussion was held on whether to hold a general staff meeting or a staff development day in October.
  - Motion was made to hold a General Staff Meeting in October, and to plan a staff development event in the future. Motion passed unanimously.

Budget

- Dr. Linda Greer verified that we still have a $1,500 budget; however, we cannot spend the money until the restrictions on state budgets have been lifted. This budget comes with two restrictions on how the funds can be spent – no purchasing of food or items for giveaways.
- Dr. Greer indicated that she would make available some monies for a food-related social event if we were interested.

Announcements

- Diane Ward brought an issue from a staff member regarding the College’s pandemic plan as it pertains to employees who come to work exhibiting H1N1 flu symptoms. He/she wants to know what can be done to prevent sick people from coming into work and spreading what may be life threatening?
  - Dr. Karen Less suggested we put it on our list of ideas/activities to prioritize at the next meeting.
• Next meeting will be held at the East Campus on Thursday, September 10. Dr. Karen Less encouraged Dallas senators to carpool if possible.

• The meeting was adjourned at 2:54 p.m.