A. Purpose

To establish procedures for operation of cooperative programs on the Gaston College campus.

B. Responsibility

The Chief Academic Officer is responsible for implementation of this policy.

C. Procedures

D. Input and advice from the appropriate director(s) will be sought before changes are made to the sub-sections of the policy.

E. Cooperative Education

1. Purpose

To establish procedures for operation of a Cooperative Education Program.

2. Responsibility

The Director of Cooperative Education and Student Employment is responsible for implementation of established procedures and guidelines for the Cooperative Education Program.

3. Background

   a. Cooperative Education is education based upon a cooperative arrangement between Gaston College and employers to provide practical working/learning experiences for students.

   b. The program is designed to enable qualified students in approved curricula to combine classroom learning experiences with one or more semesters of paid or unpaid employment while completing their degree or diploma. Academic credit is awarded toward diploma, certificate, or degree requirements upon successful completion of the work experience courses.
4. Procedures

Program objectives, rules, and regulations are detailed in the "Cooperative Work Experience Handbook" as maintained by the Cooperative Education and Student Employment Office and updated by this office as need arises.

F. The University Center at Gaston College

1. Purpose

To establish procedures for operation of The University Center at Gaston College.

2. Responsibility

The Director of Educational Partnerships is responsible for implementation of established procedures and guidelines for The University Center at Gaston College.

3. Background

a. The University Center at Gaston College coordinates a cooperative program with various area colleges and universities in order to bring four-year and master's-level classes to the Gaston College campus.

b. These classes are offered locally to facilitate the pursuit of degrees above the two-year level by Gaston College graduates and employees, as well as citizens of Gaston and Lincoln counties. Classes offered are based on identified needs within the communities, cooperation with various universities, and approval through the Director of Educational Partnerships.

4. Procedures

Administration of this program should be in accordance with guidelines, objectives, and procedures as maintained in the office of The University Center at Gaston College.