A. Purpose

1. To set forth the policies and procedures governing admission standards

2. Gaston College, as well as all other branches of the North Carolina Community College System, operates under an open-door admissions policy. The College is open to all individuals 18 years of age or possess a high-school diploma or equivalent who wish to continue their education. Policies and procedures for admissions of students under 18 years of age may be found in Policies 4-3 and 4-4. This "open-door" policy further provides that all training programs, education, tuition assistance, social and recreational programs, facilities and other services will be administered and/or provided without discrimination on the basis of race, color, sex, religion, national origin or disability.

3. Admission to the College, however, does not mean that a student will automatically be admitted to the program of his/her choice. It does mean that each student will be given the opportunity to overcome any academic weaknesses through developmental courses.

4. The minimal level of skill in reading, English, and mathematics needed for proficiency in each program has been determined. Students scoring below this level on placement tests will be required to take developmental courses as a part of their pre-curriculum. Developmental courses may be required before entering certain curriculum programs. The minimum test scores for each program are available upon request.

B. Responsibilities for Implementation

1. The responsibility for implementing the admissions policies and procedures primarily resides with the Director of Enrollment Management and Admissions but is shared by students and all employees.

2. The director coordinates appropriate records with employees and students; recommends policies, procedures and forms through the Office of the Vice President for Student Services and Enrollment Management; makes available approved forms and instructions for completion; and maintains appropriate files on all applicants for admission.
3. It is the responsibility of the Office of the Vice President for Student Services and Enrollment Management to insure compliance with the provisions of this (admissions) directive by all concerned.

4. It is the responsibility of College employees and students to cooperate with the Director of Enrollment Management and Admissions by completing all reports required with accuracy and timeliness.