A. Purpose

To publish Gaston College policies, student behavior standards, sanctions, (warning, discipline penalties, dismissal), and related procedures.

B. Responsibility

1. The student is responsible for abiding by the behavior standards outlined and published by the College.

2. Each faculty member is responsible for pointing out observed violations to students warning them of the consequences of continued violation.

3. Counselors are responsible for counseling students who may be referred to them in connection with conduct problems.

4. Faculty, staff, and counselors are responsible for reporting to the Vice President for Student Services and Enrollment Management observed violations of rules and regulations which do not cease upon request or which are serious enough to be disruptive or detrimental to the reputation of the College.

5. The Vice President for Student Services and Enrollment Management is responsible for investigating complaints or other indications that a student has violated behavior standards.

6. The Vice President for Student Services is responsible for enforcing student discipline as stated in the attached Student Code of Conduct.

C. Procedures

1. Behavior Standards

The College may discipline a student whose conduct is in violation of the Student Code of Conduct which is found in the Student Handbook.

2. Temporary Removal

   a. If an instructor or administrative officer determines that a student’s conduct poses a continuing threat to the health or well being of any member of the academic community or the activities of the college, the
instructor or administrative officer may temporarily remove a student from a course. An administrative officer may remove a student from a campus. The temporary removal is in effect until the Vice President for Student Services and Enrollment Management, or designee, investigates the student’s conduct. Prior to temporary removal, the student shall be given the opportunity to explain his or her conduct.

b. The instructor or administrative officer invoking such temporary removal shall file a charge in accordance with the procedures outlined in the Student Handbook within one working day following the incident. The Vice President for Student Services and Enrollment Management shall resolve the matter in a timely fashion utilizing the steps outlined in the aforementioned referenced Handbook.

3. Violations and Sanctions

a. Violation of student behavior standards, or college policies, or of North Carolina and federal laws while on or off campus when participating in activities sponsored by the College, subjects violators to appropriate sanctions. Complaints or other indications that a student has violated behavior standards will be investigated by the Vice President for Student Services and Enrollment Management to determine whether the charges are significant or whether they may be dropped or informally resolved. Any sanctions in the Student Code of Conduct may be imposed.

b. Prior to the Vice President for Student Services and Enrollment Management imposition of discipline, a detailed report must be documented for the record including the specific misconduct, the facts in the case, the supporting reasons for the decision and a statement of the discipline to be imposed.

4. Procedure for Appeal of Chief Student Services Officer Discipline

a. A student who disagrees and does not wish to accept the judgment and discipline of the Vice President for Student Services and Enrollment Management, may appeal. A written appeal must be submitted to the chairperson of the Gaston College Judiciary within three working days of receipt of the Vice President for Student Services and Enrollment Management decision. The request for a hearing must also include the names of those persons in the Gaston College Judiciary pool to whom
the student objects and the reasons why the student objects to those persons reviewing the charges.