A. College employees must inform the President in writing prior to running for public office. The President will inform the Board of an employee's intentions to run for public office. This notification will include a statement certifying that the employee will not campaign or otherwise engage in political activities during regular working hours or involve the College in political activities.

B. Any employee who is elected to a part-time public office shall provide written certification to the President that his/her office will not interfere with the carrying out of the duties of his/her position with the College and that he/she will not request leave for duties associated with the public office.

C. Any employee who is elected or appointed to a full-time public office or the General Assembly will be required to take a leave of absence without pay upon assuming that office.

D. Any employee who becomes a candidate for public office is prohibited from soliciting support during regular work hours. The employee who becomes a candidate for public office is also prohibited from soliciting support on the property of the College.

E. Employees and students of the College are encouraged to exercise the rights of citizens in a free society such as by being involved in public debate and governmental process. The use of College equipment, supplies, stationery, postage and similar items for participation in such public discussion is expressly prohibited.