A. Contractual Personnel

1. Compensation

Rates of compensation for part-time services are determined by the President. Additional hours beyond those established for part-time employees must be approved in writing in advance by the immediate supervisor and the appropriate vice president or President.

2. Benefits

Employee benefits, as allowable and appropriate, may accrue to non-instructional part-time employees on a prorata basis. Such benefits are limited to employees who work at least one-half of the weekly hours required in similar full-time positions and in positions which are projected to exist a minimum of one calendar year.

B. Non-contractual Personnel

1. Compensation

Part-time non-contractual personnel are compensated in accordance with the schedule established by the President.

2. Benefits

Only such benefits as are required by law accrue to part-time non-contractual employees.