Directions: Gaston College faculty, staff, or students should use this form to report a Student Code of Conduct violation. Remember, in an emergency call Campus Police. Students should provide a copy of this report along with applicable documentation to the Assistant Vice President for Student Affairs, or designee. Faculty and staff should provide a copy of this report along with applicable documentation to their immediate supervisor, Dean, and/or Vice President, and the Assistant Vice President for Student Affairs, or designee. (Additional policy information is in the Student Handbook under Student Code of Conduct/Disciplinary Procedures.)

Incident Date: __________  Incident Time: __________  Incident Location ______________________________

Name of Student (s) Involved in Alleged Conduct Violation:

Name: ___________________________  ID # (if known): __________  Phone: __________
Name: ___________________________  ID # (if known): __________  Phone: __________
Name: ___________________________  ID # (if known): __________  Phone: __________

Witnesses:

Name: ___________________________  ID # (if known): __________  Phone: __________
Name: ___________________________  ID # (if known): __________  Phone: __________
Name: ___________________________  ID # (if known): __________  Phone: __________

Alleged Code(s) of Conduct Violated: _____________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

Incident Description:
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

Attach additional sheets or use the back of this form if necessary.
Gaston College Conduct Violation Form

Actions Taken: ________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

The information provided on the above form is accurate to the best of my knowledge.

Name of Person Reporting __________________________ Signature __________________________
Phone _______________ Email __________________________ Date _______________

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Opportunities For Life

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