Gaston College  
Faculty Senate Meeting  
Kimbrell Campus Room 114A, 3:30 PM  
March 20, 2012

I. Call to Order
President, Melanie Skinner called the meeting to order at 3:35 p.m.

II. Members Present:
- Hisayo Gallo, Arts and Sciences
- Bob Menard, Information Technology (present by proxy- MS)
- Angie Rudd, Information Technology (present by proxy- HG)
- Virginia Grant, Arts and Sciences (present by proxy- MS)
- Lynn Nichols, Health Sciences (present by proxy –MS)
- Sherry Sherrill, Arts and Sciences
- Diane Hagens, Associate Degree Nursing, Secretary
- Mark Carver, Arts and Sciences
- Heather Bruch, Arts and Sciences
- Jane Duncan, Health Sciences
- Jeremy Railton, Business Administration
- Calvin Shaw, Criminal Justice
- Don Ammons, Vice President, Academic Affairs

Members not present:
- Bob Maier, Arts and Sciences
- Tom Whitaker, Engineering and Industrial Technologies
- Susan Whittemore, Art and Sciences, President Elect for 2012
- Thad Glankler, Treasurer

Guests
- None

III. Approval of Minutes
Corrections: Change February minutes to reflect Lynn Nichols present.
Minutes were approved as amended.

IV. Report of the President of the Faculty Senate
A. Diane Hagens volunteered to be present at the Health Promotions Committee meetings, representing Faculty Senate.
B. Altrusa Awards Committee: Diane Hagens and Heather Bruch agreed to be on the committee.
C. Dr. Ammons is developing a team to look at the policy of faculty schedules and workloads. Melanie Skinner and Susan Whittemore will be part of that team, which starts Wednesday, March 21st. The purpose of the team is to look at the current policy and possibly revise the policy and procedures to read more clearly. Some of the concepts they will be addressing are: teaching load, work load, teaching schedule, on campus hours, on campus office hours, online hours and accountability, etc.

V. Report of the President-Elect of the Faculty Senate
No report.

VI. Report of the Treasurer of the Faculty Senate
No report. Will continue to look at where funds can be contributed.

VII. Committee Reports
  o Calendar Committee: Calvin Shaw reported that the 2014 calendar will likely revert back to the 3 days added back to the July 4th week.
  o Academic Issues Committee: no report.
  o Faculty Affairs Committee: Essays for Faculty of the Year are being reviewed. Melanie Skinner researched a prior complaint by Mike Keller about lack of faculty representation in his department. They do have representation through Health Sciences Division, as confirmed by Drs. Less and Starr.
  o Institutional Committee: Hisayo Gallo discussed the concern about lack of faculty parking near the CET building. Angie Rudd looked into the number of faculty and staff in RBC, Beam Admin building and CET building. 119 full-time (not including adjunct) There are 132 parking spaces around those buildings. Hisayo will forward the email to Melanie regarding the proposal for lot redistributions. Faculty who teach at multiple campuses have a difficult time finding parking near their building. Time constraints to getting to class have been increasingly frustrating.

VIII. Old Business
Faculty of the Year: Dr Ammons commended the Faculty Senate on recognizing outstanding faculty, some of which have gone on to state recognition.

IX. New Business
Jane Duncan, Hisayo Gallo, Lynn Nichols, Bob Menard, Thad Gankler will roll off as senators. Melanie will look into whether Virginia Grant and Jeremy Railton will be staying on another year. Volunteers from each division will seek nominees for new senators. Hisayo volunteered to investigate using Survey Monkey to vote. Hisayo will contact Rex Clay. Hisayo Gallo brought up the need for cultural diversity sensitivity training for faculty and staff. The Gaston College Strategic Plan was cited. Institutional Affairs committee will look into this.

X. Announcements
The next Board of Trustees meeting: Monday, April 23, 2012 @ 4:00pm
The next Faculty Senate meeting: Myers Center Board Room Wed. April 18, 2012 at 3:pm.

XI. Adjournment
The meeting was adjourned at 5:10pm