Minutes of the
PRESIDENT’S CABINET
September 23, 2008
2:00 p.m.
DSC 206

Present
Sylvia Bajorek
Todd Baney
Michelle Byrd, for Betsy Jones
Rex Clay
Harry Cooke
Virgil Cox
Amy Davis for Audrey Sherrill
Dewey Dellinger
Linda Greer
Kim Horvath for Brenda Kincaid
Mike Horvath, SGA President
Ralph Huddin
Silvia Patricia Husain
Joe Keith
Angela King for Peggy Trueman
Karen Less
Billy Lytton

Peggy Oates
Sharon Starr
Bill Sturmer
Phil Welch
Rosalind Welder
Charles Wilson
Rhonda Wood
Chuck Wray
Michelle Wray
Absent
Don Ammons
Orlando Angeles
Betsy Jones
Brenda Kincaid
Savonne McNeill
Stephanie Michael-Pickett
Audrey Sherrill
Kimberly Wyont

1. Administration – Pat Skinner

• Budget

Dr. Skinner discussed the 2% budget reversion the state has requested. Presidents were told to expect the possibility of another 1% reduction. A discussion was held about the impact that it will have on the College’s operating funds and efforts being made to cut back on spending. Any future hiring will be evaluated position by position.

• Creating Success for North Carolina Community Colleges

A new initiative based on a model used in Mississippi is being examined by the NCCCS. The premise of this model is to request the legislature to give an additional $1,000 per student over the next four years to continue the major role NC community colleges are playing in building student success. This is a much different approach than has been used in the past whereby the System has request specific funds for budget line items. The plan is still in the draft stage.

• Success Stories – NCCCS is looking for student success stories to promote the budget strategy as noted above.
Reports from the following areas:

- **Development – Sylvia Bajorek**

  The spring curriculum schedule is being developed and is expected to be ready for distribution by October/November. The EWD schedule should be ready by December 1.

  A change to the Gaston College Foundation Charter will go to the Board of Directors in October. A recommendation will be presented to increase the number of voting members to 15. The General Statute has been changed which requires that the majority of voting members be non-trustees or college employees.

  Gifts received since July 1, 2008, total $43,283.

- **Human Resources – Todd Baney**

  Professional development for the coming year will include Generational Diversity in the Workplace and Harassment Training.

  Per federal guidelines, HR will be drafting a policy and procedure to address the handling of sensitive information. Once approved, those affected will receive training on the new policy.

- **East Campus & Textile Tech. Center – Joe Keith**

  The Textile Technology Center performed work for various companies throughout the state resulting in revenues totaling $35,811. The renovations on the classroom building are complete, and student enrollment has risen 51% over last year. An open house/reception is planned for October 8 at 4:30 p.m.

2. **Update from Staff Senate – Mike Horvath**

  Highlights from the Staff Senate report include: Staff Development Day has been postponed until spring due to scheduling conflicts. Discussions are ongoing on how to improve the visibility of the senate on campus. Signage for smoking areas on campus will be addressed.

3. **Update from Faculty Senate – Angela King for Peggy Trueman**

  Goals for the Faculty Senate will include revising the Faculty Senate Constitution and improving the process for selection of the Faculty of the Year award.

4. **Economic & Workforce Development – Linda Greer**

  Diploma Plus is a collaborative workforce development process that is a partnership among local philanthropic foundations (The Carrie E. and Lena V. Glenn Foundation, Community Foundation of Gaston County, and First Gaston Foundation) and community organizations (Gaston Together/Gaston 2012, Gaston College, Gaston
County Schools, Gaston Regional Chamber, Gaston Economic Development Commission, Gaston County Joblink/Employment Security Commission, Gaston Workforce Development Board, and the Alliance for Children & Youth). Diploma Plus represents a countywide approach to elevate the value of education and prepare individuals for career and salary advancement opportunities by creating and maintaining a nationally certified, skilled workforce to support economic development. The Diploma Plus initiative received full support from the Board of Trustees on September 22, 2008.

5. Academic Affairs – Dewey Dellinger

The Lincoln County Huskins Program has increased 48%. For the first time Lincoln County Schools is participating in Learn and Earn Online with 46 students enrolled to date.

Health Sciences students continue to do well on their state exams. Medical Assisting students had a 100% passing rate and Phlebotomy students had a 92% passing rate.


A report on current building projects was given. The Lincoln Campus building has had several issues resulting in a delay in completion. It is anticipated that spring classes will be held. The Health Education Institute is 38% complete, and the construction documents for the Robinson Classroom Building have been submitted to the State Construction Office.

The Recycling program is set to begin as soon as the new containers arrive on campus. The College is ready to go “green.”

While the College’s state budget took a hit, the Gaston County budget is up by 10%.

7. Student Services – Silvia Patricia Husain

The estimated headcount for fall is 5,550 and FTEs total 2,155. This is up 7% over last year. Several new initiatives are being reviewed and/or begun in Student Services: (1) An automated system to streamline the scholarship process; (2) the Registrar’s Office is scheduling demonstrations of imaging services to protect student records; an early advising session is being developed for pre-nursing students.

SGA activities include FallFest for October 21 & 22; a blood drive for October 28; and a early voter registration drive was held September 15-19.

Other Items

The College has received inquiries from animal activists regarding alleged abuse of animals in the Vet Tech program. Unfounded allegations will be addressed as needed.

Dr. Skinner advised that the Gaston Gazette will be publishing College and School System salaries in the near future.
Upcoming Meetings

East Campus Open House/Reception – October 8, 2008, 4:30 p.m.
Faculty/Staff General Meeting – October 20, MCA, 2 p.m.
Board Meeting – November 24, 2008, 4 p.m.
Holiday Event – December 4, 11:30 a.m. – 1:30 p.m.

There being no further business to bring before the Cabinet, the meeting adjourned at 3:10 p.m.

Respectfully submitted,

Evelyn Standley
Recording Secretary