Minutes of the President’s Cabinet Meeting  
May 11, 2010  
3 p.m.  
DBC 170

Present:

Dr. Don Ammons  
Mr. Todd Baney  
Dr. Terry Brasier  
Ms. Sylvia Bajorek  
Dr. Rex Clay  
Mr. Bruce Cole  
Dr. Harry Cooke  
Mr. Virgil Cox  
Dr. Dewey Dellinger  
Dr. Linda Greer  
Mr. Ralph Huddin  
Dr. Betsy Jones  
Dr. Joe Keith  
Dr. Karen Less  
Chief Billy Lytton  
Ms. Stephanie Michael-Pickett  
Ms. Savonne, McNeill  
Dr. Jesus Medina  
Ms. Peggy Oates  
Ms. Audrey Sherrill  
Dr. Sharon Starr  
Ms. Kim Watson  
Ms. Rosalind Welder  
Mr. Charles Wilson  
Ms. Heather Woodson  
Mr. Chuck Wray  
Ms. Kimberly Wyont  
Ms. Wanda Wyont

Absent:

Mr. Orlando Angeles  
Ms. Brenda Kincaid

Dr. Skinner called the meeting to order at 3:05 p.m.

Administration

Dr. Skinner updated the Cabinet on the state budget. The Governor’s budget has been good to the community college system thus far. The System Office has requested fully funded enrollment growth to support the 31,000 new full-time students that have enrolled in the past year. At Gaston the growth would equate to approximately $4.8 million additional dollars.

- Also being requested is a limit to the management flexibility cuts to no more than 2%.
- Fund equipment growth to support the additional students
- Limit tuition increases to no more than $5 per credit hour.

A request has also been proposed to continue offering the GED program at the jail and annex. The Governor’s budget has excluded this funding.

Another hot issue is a draft bill which would require community colleges to administer federal direct student loans. There are currently 37 community colleges in NC which have chosen not to continue administering student loans. Should this bill be passed, the likelihood of students not repaying these types of loans would greatly increase, leaving community colleges owing thousands of dollars per student.
The following are highlights from other areas:

Development:

- GC Catalog for 2010/11 is now at the printer. Delivery of hard copies and CDs is expected in early June.
- *Friends of Gaston College* annual giving campaign gifts total $12,875 from 76 donors thus far. Overall, the Foundation has received some $1,585,852 in gifts this fiscal year.

East Campus

Over the last 3 months, 171 tests were performed, produced 41 sample yarns, woven and knit fabrics for customers.

Invoiced revenues total thus far: $621,532, $200,000 over last year.

Human Resources

- 54 positions have been filled in the past 16 months; there are 35 current position openings
- Emergency response tabletop and mock drills are scheduled May through August.
- Required Harassment Awareness and Prevention Training was held in April and May.
- New staff performance appraisal and related forms have been finalized.

Faculty and Staff Senates

Dr. Medina reported the following:

The Faculty Senate has adopted a new vision statement: “Provide a positive, cooperative and collaborative attitude that fosters self-governing faculty members that are well-coordinated with the Administration.”

Officers for the coming year are: Dr. Medina, President; Virginia Grant, President-Elect; Linc Pauley, Treasurer; Jane Duncan, Secretary; Paula Dedmon, Historian.

Ms. Watson’s Staff Senate report included the following items:

1. Welcome post cards will be given to new staff members. The card entitles the recipient to a free ice cream cone at Dairy Queen.
2. Staff Development Day was held in March with positive feedback from those attending.
3. Nominations for 2010-12 term are being accepted. Elections will be held in June via Survey Monkey.
Updates from the Vice Presidents:

Academic Affairs:

- The Business & Information Technology Division will graduate its first students in the Business Fast-Track program.
- The College will receive “Exceptional Performance” on the College Transfer Measure with 89% of our graduates attaining a GPA of 2.0 or better.
- The program planning process is underway for associate degree programs in Health and Fitness Science (Dallas Campus) and Health Information Technology (East Campus).

Economic and Workforce Development:

- Life Skills held its second annual College Day on May 4 & 5 with over 100 students participating to learn more about programs offered at GC.
- As of April 30, 113 students have been enrolled in a JobsNOW class, with 44 students completing a course/training program. To date, 25 classes have been offered.
- The BioEd Center continues its work with industry and other community colleges throughout the state to develop new courses and to develop virtual learning objects in the areas of life science and remedial math. A Simulation and Gaming Coordinator, has been hired which will expand the scope of this growing industry.

Finance, Facilities, and Operations:

- Robinson Classroom Building is 78% complete and is expected to be occupied by spring 2011.
- Facilities personnel is planning a minor modification of the bookstore to enlarge the store and increase efficiency and also planning a modification in the Administration Building to increase security in the building.
- Technology Services has been working on obtaining the necessary hardware and software to be able to segment the academic and administrative computer systems which will help to ensure the security of our systems and help with the QEP for SACS.

Student Services

- For 2009-10, $11.75 million has been disbursed to approximately 3,247 students through the Financial Aid Office. This was the first year for the online scholarship application process.
- As of May 9th, admissions applications are down 9 percent from last year.
- Student tours have begun each Friday and will soon include Thursdays.
- The Minority Male Mentoring Program has been approved by SGA to be an official club.

Respectfully submitted,

Evelyn Standley
Recording Secretary